

Churchville Christian School - Application for Graduation

1. Family Name as registered with CCS _____ Family ID# _____

2. Student's Name: *Exactly as you would like it to appear on the Diploma and Final Transcript.*

(Please Print Students Name Clearly:) _____

3. Address: To which the Diploma is to be mailed. _____

4. Graduation Date: This date will appear on your Diploma and Final Transcript: _____

5. Family Email Address: (Transcript will be emailed for your review.) _____

6. Email of the College, University, or Technical School that you would like a final Transcript sent.

NOTE: Most institutions prefer the final transcript be sent by email, however If the institution you are applying to requires a Sealed Hard Copy, please provide the mailing address.

Be sure to complete and include the following items for the Graduating Student.

- A Completed and signed Portfolio Reviews as applicable. (Parent and Reviewer signatures)
- A Completed and Signed High School Credit Report. (Please review the Instructions)
- Provide High School Transcripts for years you were not with CCS. (Public School, Private School, another Homeschool oversight group.)
- Graduation Fee \$55.00 – This includes the final credit report fee.
- There is a \$10.00 per year Transcript Transfer Fee for years this student was not with CCS.
- NOTE: You can also pay the Graduation Fee online at ChurchvilleChristianSchool.org.
- Please allow four weeks for Diploma Processing.
- Mail to Churchville Christian School: PO Box 534 Churchville MD, 21028
- Please Email any questions to Admin@ChurchvilleChristianSchool.org

If Paid Online, please record Order # and the date paid here.	
Check or Money Order # Here.	