

Churchville Christian School – Email: Admin@ChurchvilleChristianSchool.org

Ways to Complete a Portfolio Review

Each student enrolled with CCS must have a completed portfolio review to be eligible to renew for the following school year, (NOTE: ONLY ONE REVIEW PER SCHOOL YEAR IS REQUIRED). This should be scheduled after approximately 80% of the curriculum has been completed.

All information to complete the Review and Renewal will be mailed to each CCS family by April 1st each year. Instructions for the review can be reviewed at the CCS Website. Keep in mind that a review is simply showing samples of work that a student has been homeschooling in a consistent manner throughout the school year. (Academic standards are not under review.)

Listed below are various methods to complete a Portfolio Review.

1. **An In-Person review with an Active CCS Parent.** If you need a new list of families in your group, please request one by emailing CCS. Any active family on the group list can do a review if they are comfortable doing so, it is not a requirement.
2. **A Remote Review** with an Active CCS Parent. (Facetime, Zoom, etc.)
3. **Cloud Storage Review:** This would be done by emailing samples of work to the CCS Email using Google Drive or another Cloud Storage System. Please be sure that we can view the file.
 - Samples for your student's work may be sent to your storage file during the school year. Email the samples to CCS when you're ready for the yearly portfolio review.
 - Approx. 40 Samples for each core subject. (English, Math, Science, Social Studies.)
 - Always note on your portfolio review the date you have emailed your file to CCS.
 - Please remember to grant permission for the file to be reviewed.
 - **Always Remember** to submit by U.S. Postal Mail the Completed and Signed Portfolio Review Form, we keep these on file for a minimum of 3 years for the family's access and protection.
4. **A Private or Public School Teacher.** The teacher would not have to be a Maryland resident and would not need to be actively teaching during this school year. There are many retired teachers that consent to do yearly reviews for homeschool students. (Include title & contact information for the reviewer.)
5. **Your Pastor or Church Official.** (Include title & contact information for the reviewer.)
6. **Sending by Postal Mail a packet to CCS** with hard copy samples of your work. Note: If you send samples by hard copy, we dispose of them after they are reviewed. (Samples of Core Subjects Only.)
7. **Using an Accredited Curriculum or Dual Enrollment at a Community College:** The final transcript from the accredited institution can be used as your review for the subjects taken. This would be when the schoolwork is sent to the curriculum supplier and graded by independent oversight. (Example Abeka Accredited). All college transcripts would be fine in place of a Portfolio Review.

NOTE: If you use #4 or #5, please provide the reviewer's name, official title, and contact information at the bottom of the review page.