

## Churchville Christian School

# Methods to Complete a Portfolio Review

Each student enrolled with CCS must have a completed portfolio review to be eligible to renew for the following school year, (NOTE: ONLY ONE REVIEW PER SCHOOL YEAR IS REQUIRED). This should be scheduled after approximately 80% of the curriculum has been completed, please see the back side of the Renewal Form for due dates and scheduled fee.

All information to complete the Review and Renewal will be mailed to each CCS family by April 1<sup>st</sup> each year. Instructions for the review can be reviewed at the CCS Website. Keep in mind that a review is simply showing samples of work that a student has been homeschooling in a consistent manner throughout the school year. (Academic standards are not under review.)

- Listed below are various methods to complete a Portfolio Review.
1. **An in-Person review with an Active CCS Parent.** If you need a new list of families in your group, please request one by emailing CCS. Any active family on the group list can do a review if they are comfortable doing so, it is not a requirement. NOTE: We do have many Families who have graduated students with CCS that have permission to continue to do reviews for CCS. (This is a great blessing to the homeschool community).
  2. **A Remote Review** with an Active CCS Parent. (Facetime, Zoom, etc.)
  3. **Cloud Storage Review:** This would be done by emailing samples of work to the CCS Email using Google Drive or another Cloud Storage System.
    - Samples for your student's work may be sent to your storage file during the school year. The samples saved of work can then be emailed to CCS *when you are ready to complete the yearly portfolio review.*
    - Always note on your portfolio review the date you have emailed your file to CCS.
    - Please remember to grant permission for the file to be reviewed.
  4. **A Private or Public School Teacher.** The teacher would not have to be a Maryland resident and would not need to be actively teaching during this school year. There are many retired teachers that consent to do yearly reviews for homeschool students.
  5. **Your Pastor or Church Official.**
  6. **Sending by Postal Mail a packet to CCS** with hard copy samples of your work. Note: If you send samples by hard copy, we do dispose of them after they are reviewed.
  7. **Using an Accredited Curriculum or Dual Enrollment at a Community College:** The final transcript from the accredited institution can be used as your review for the subjects taken.

NOTE: If you use #4 or #5, please provide the reviewer's name, official title, and contact information at the bottom of the review page.

CCS Email: [admin@ChurchvilleChristianSchool.org](mailto:admin@ChurchvilleChristianSchool.org)