

# Churchville Christian School - Application for Graduation

1. Your Family Name as registered with CCS \_\_\_\_\_ Family ID # \_\_\_\_\_

2. Student's Name: Exactly as you wish it to appear on the Diploma and Final Transcript.

(Please Print Students Name Clearly:) \_\_\_\_\_

3. Address: To which the Diploma is to be mailed. \_\_\_\_\_

4. Graduation Date: This date will appear on your Diploma and Final Transcript: \_\_\_\_\_

5. Email of the College, University, or Technical School that you would like a final Transcript sent.

If the institution you are applying to requires a Sealed Hard Copy, please provide the mailing address.

## Be sure to complete and include the following items for the Graduating Student.

- A Completed and signed Portfolio Review. (Parent and Reviewer needs to sign)
- A Completed and signed High School Credit Report. Please check the wording of the courses, this is how it will appear on your Final Transcript.
- Provide High School Transcripts for years you were not with CCS. (Public School, Private School, another Homeschool oversight group.)
- The Graduation Fee is \$45.00, There is a \$10.00 per year Transcript Fee for years this student was not with CCS. (*Transcript Transfer Fee*)
- NOTE: You can also pay the Graduation Fee online at [ChurchvilleChristianSchool.org](http://ChurchvilleChristianSchool.org).
- Please allow four weeks for Diploma Processing.
- Mail to Churchville Christian School: PO Box 534 Churchville MD, 21028

If Pd. Online / Order # Here:	Amount	Date Received	Date Mailed
Check or Money Order # Here:			